

Committee(s)	Dated:
Board of Governors, City of London School for Girls	20022017
Subject: Report of the Headmistress	Public
Report of: Ena Harrop, Headmistress, CLSG	For Decision

Summary

Items for information for the Board concerning the Summer School held last year. Further items for decision including a request to expand international school exchanges to the Laurel School, Ohio and various policies for approval.

Recommendation(s)

Members are asked to:

- Note the report.
- Agree to extend the International Exchange Programme to the USA
- Approve the revised policies at Annexes A to J and N
 - Annex A: Catering and Food Hygiene Policy
 - Annex B: Drug and Substance Abuse Policy
 - Annex C: Fire Safety Procedures and Risk Assessment Policy
 - Annex D: Medical Questionnaire Policy
 - Annex E: Missing Child Policy
 - Annex F: Pastoral Care, Discipline and Exclusions Policy
 - Annex G: Physical Contact and Restraints Policy
 - Annex H: Protecting Personal Property and Thefts Policy
 - Annex I: Security Access Controls, Workspace Safety and Lone Worker Policy
 - Annex J: Swimming Pool Safety Policy
 - Annex N: Health and Safety Policy

Main Report

Forthcoming Events

Year 13 Parents' Evening	22 nd February
11+ Offer Holders Open Morning	28 th February
Lunchtime Concert – Piano Duet	28 th February
PLC Morning	2 nd March
Lunchtime Concert – Early Music	3 rd March
Sciences Conference	7 th March
Chamber Music Evening	8 th March

eSafety Talk for Parents'	9 th March
Prep Poetry Performance, Concert & Art Exhibition	10 th March
6 th Form Play 'Spheres'	14 th -16 th March
Year 7 Concert	15 th March
Prep Parents' Evening's	16 th & 22 nd March
Joint Concert with CLS	21 st March
Lunchtime Concert – Open Concert	23 rd March
Year 8 Parents' Evening	23 rd March
ABRSM Exams	24 th March
6 th Form Production 'A Winter's Tale'	28 th -30 th March
House Music	31 st March
Spring Term Ends	31 st March
Summer Term Begins	24 th April
Founders Day	26 th April
Staff Day	28 th April
Last Day of Year 11 in School	3 rd May
Year 11 Study Leave Begins	4 th May
Leavers' Concert	4 th May
Professional Concert	5 th May
Last Day of Year 12 in School	10 th May
Strings Lunchtime Concert	10 th May
Year 12 Study Leave Begins	11 th May
Art Song Lunchtime Concert	12 th May
Last Day of Year 13 in School	17 th May
Year 13 Study Leave Begins	18 th May
Staff Days	18 th & 19 th May
Prep Summer Assessments	22 nd – 26 th May
Year 7 Independent Learning Project	22 nd – 26 th May
School Exam Week (Years 8 & 9)	22 nd – 26 th May
School Exams (Year 10)	22 nd – 26 th May and 5 th – 6 th June
Half Term	29 th May – 2 nd June

Educational Visits

Year 10 German Exchange (to City)	2 nd -9 th March
Year 9 de la Salle Exchange	11 th -25 th March
Year 12 Geography Trip to the Lake District	14 th -17 th March
Year 8 Barcelona Trip	17 th -20 th March
Year 10 China Trip	29 th March – 6 th April
Year 10 & 11 Berlin Trip	31 st March – 3 rd April
Silver DofE Practice Expedition	22 nd -24 th April
Bronze DofE Practice Expedition	28 th -29 th April
Year 10 Antibes Trip	30 th April - 5 th May
L2 Chatham Dockyard Overnight Trip	11 th -12 th May

NB – These dates are all subject to final confirmation

Prize Days

2017

6th October

2018

5th October

Governors' Visiting Days

The School is always delighted to welcome Governors to spend a day in school either attending lessons in a specific subject or else shadowing a particular year group. We have not had any visits last term and in preparation for our expected ISI compliance inspection, it would be good to have some evidence of governors' involvement.

Any Governors who would like to make a visit are asked to contact the Deputy Head at the school to discuss possible dates and the programme that would interest them.

Policies

The governors are asked to approve the policies attached at Annexes A to J, which were due to come to the Board as part of the three year cycle.

The majority of changes are to improve clarity or to reflect recent changes to positions to recognise changes in job titles.

International Exchange Programme – extension to the USA

Governors are asked to approve in principle an exchange with the Laurel School in Cleveland, Ohio. I have met with the principal, Anne Klotz, twice last term at the GSA Conference where she was a guest speaker on Leadership Development. Details of the proposed exchange are attached at Annex K.

I would like the governors to agree in principle to us exploring the possibility of establishing an exchange programme that could be offered in parallel to the Australia exchange as a more affordable and shorter alternative.

Founder's Day

We have identified a date in the Summer Term (26th April) to hold our second Founder's day, where we will hold an assembly on William Ward and his legacy and a lunch for our current benefactors. As we did last year, we will also build in some activities in PSHCE exploring current issues around access to education for girls across the world.

City Education Strategy

The Summer School report at Annex L, was circulated last term to the Chief Officer at Community and Children's services and is attached for Governors' information .

Jenny Singleton, our Head of Junior School who is also in charge of outreach, will be giving a presentation to the Board on outreach.

Young Leaders – a program of developing vocal leadership skills has been hosted by CLSG and involved three other City Schools (all three Academies). Over the course of six sessions scheduled over the autumn and spring terms 2016/17 students have worked with Charlotte Brosnan from the Gresham Centre (a centre for the promotion of singing) to learn and develop the skills for them to work with primary students in a singing workshop. Two workshops have been scheduled for the group of young leaders to test out their skills, on 16 March 2017. Feedback from the students at the half-way point has been very positive. Their confidence has grown and the students from the different schools have been integrating well.

The Director of Music, Dr Berryman, would like to be able to offer the same programme again next year. In addition, he would like to offer an extension of the project for those currently involved so they could continue to develop their skills and become a City Schools Choir, and their second year of sessions could run simultaneously with the new cohort. He has already met with Mark Emmerson to discuss this and other joint projects.

Finally, two of our staff members are running sessions for other teachers at the 1st City Education Conference at Guildhall, Dr Berryman on exploring creativity in the City and Rachel Brincat on using Google Classrooms for feedback.

We have hosted a series of workshops on translation exploring the complexity of the task and its possibilities as a career (French) hosted by some recent old girls, in which pupils from City Academy Hackney took part alongside CLSG girls.

Oxbridge

We had 34 applicants to Oxbridge, of which 20 secured places (12 at Cambridge and 8 at Oxford). This represents 28% of the year group, making it our second ever highest rate of acceptance. We have also had one pupil accepted to Princeton on a full scholarship for rowing. We are still awaiting the result of several medical school applications: of our 12 applicants, 3 have received offers already and several have interviews later this term. If we add up Oxbridge, Ivy League and Medical School so far, this already represents a 1/3rd of the year group.

125th Anniversary

The school has now come up with a list of 10 key events that will be discussed at the next Working Party meeting, as well as a list of possible speakers and royal visitors to the school. A small group of staff has also met to discuss ideas for low key school activities. The next meeting is scheduled for later this term. Our aim is to finalise the list of activities, a logo and to agree a small budget by the end of this academic year.

Green Paper and Contact with DfE

I was part of a delegation of three heads that presented the GSA response to the Education Green paper to the DfE. Several points were made on the ability of the sector to support state schools and academies and carry out outreach work, as well as the possibility of the government supporting free places at independents schools for disadvantaged children.

We hosted Nick Gibb, Minister of State for Schools and Standards, at the end of November at school. He watched a number of lessons, and had a discussion with the Chairman, Sir Michael Snyder and me over current education issues, including grammar schools.

Health & Safety

The minutes from the Health and Safety meeting held on 8 January are attached for information (Annex M). A fire evacuation test is scheduled for later this term and a bomb invac and table top exercise will also be held this term. The Health and Safety Policy for the School is now up for re-approval and is attached at Annex N

Policies for Board Approval

- Annex A: Catering and Food Hygiene Policy
- Annex B: Drug and Substance Abuse Policy
- Annex C: Fire Safety Procedures and Risk Assessment Policy
- Annex D: Medical Questionnaire Policy
- Annex E: Missing Child Policy
- Annex F: Pastoral Care, Discipline and Exclusions Policy
- Annex G: Physical Contact and Restraints Policy
- Annex H: Protecting Personal Property and Thefts Policy
- Annex I: Security Access Controls, Workspace Safety and Lone Worker Policy
- Annex J: Swimming Pool Safety Policy
- Annex K: Laurel Ohio
- Annex L: Summer School Report

- Annex M: H&S Minutes from 8 January 2017
- Annex N: Health and Safety Policy

Alan Bubbear

Bursar, CLSG

T: 0207 847 5524

E: bursar@clsg.org.uk